Arts and Crafts Application

Lake City Arts!

38th Annual

Lake City Arts & Crafts Festival

July 16, 2013
Lake City, Colorado

9 am to 5 pm

PO Box 876
Lake City, CO 81235
(970) 944-2706
www.lakecityarts.org

Welcome to the 38th Annual Lake City Arts and Crafts Festival. Artisans, both regionally and nationally, exhibit works of original concept, design and creation in all types of media. Held in the local town park, at Silver and 3rd Streets, the Festival is centrally located in the heart of downtown Lake City.

2013 Dates and Deadlines

April 19 Application postmark date
April 27 Jury Date
May 7 Notifications emailed
June 16 Cancellation date w/refund
July 15 6:00 pm Early Booth set up
(No evening security provided)
July 16 7:00 am Booth Set-up
July 16 9:00 am Show Opens
5:00 pm Show Ends
Booth check out

FOOD: Food will be available for purchase at local restaurants and from food vendors in the Festival.

SEPTEMBER SHOW: Our 22nd Annual
COLORFEST Arts and Crafts Show will be held on Saturday, Sept. 14, 2013 Booth space is $55.00. You may register for the September event by downloading the app from our website at www.lakecityarts.org. The September event is not juried.

HOUSEKEEPING: TOWN ORDINANCES
PROHIBIT DOGS IN THE TOWN PARK
AND SLEEPING IN RV’S ON THE STREET. NO PETS ALLOWED IN THE BOOTH.

Lake City weather is unpredictable, so come prepared for hot, cold, wind, snow, rain or other extreme conditions that might affect you or your Works.

TENT WEIGHTS ARE HIGHLY RECOMMENDED.

REGISTRATION:
The entry fee is $75.00 for a 12 x 12 booth space and a $10.00 non-refundable Jury Fee. No shared spaces are permitted. Grassy spots on the park lawn are limited.

Applications must be postmarked on or before April 19th, 2013 to be eligible for the selection process. Notification of acceptance and check in information will be emailed by May 7th, 2013.

Return the application form along with your entry fees, four digital pictures depicting your work saved as a JPEG on a CD to the Lake City Arts and Crafts Festival, PO Box 876, Lake City, CO 81235.

Lodging: An accommodations guide for hotels and camping can be obtained through the Lake City Chamber of Commerce. www.lakecity.com or 1-800-569-1874

Questions? Contact Kerry Coy kerrycoy@aol.com
# Vendor Application Form

**Registration Deadline** – April 19th, 2013  
**PLEASE PRINT CLEARLY**

<table>
<thead>
<tr>
<th>Name</th>
<th>Business Name</th>
<th>Address</th>
<th>City</th>
<th>State</th>
<th>Phone</th>
<th>E-Mail</th>
<th>Sales Tax # (required)</th>
<th>Vehicle Make/Model</th>
<th>Vehicle License #</th>
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**By submitting this application form Vendor agrees to all the terms of the attached Vendor agreement.**

<table>
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<tr>
<th>Date</th>
<th>Signature</th>
<th><strong>Describe the Process and Materials Used</strong></th>
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**Be sure to include:**  
- Four (4) Digital images of works to be juried saved as JPEG images on a CD  
- Completed application  
- Check or money order (no cash) for booth reservation fee payable to Lake City Arts ($75.00 per booth).  
- Number of booths (if more than one)  
- Arts and Crafts Jury Fee (non-refundable)

**TOTAL AMOUNT ENCLOSED**

Send to:  
Lake City Arts, P.O. Box 876, Lake City, CO 81235  

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**Jury Application:** Submit the attached application form along with four (4) digital photos (JPEG only) on a CD that clearly shows the quality and character of your works. Name must be printed on CD. Acceptance will be based upon LCA’s assessment of the quality of the works and overall balance of goods to be presented at the Festival. NO BOOTH SHOTS PLEASE.

CD will be returned in the Vendor packet to be picked up at the Festival Information Booth the day of show. If not selected for Festival, applicant’s CD will be returned by mail.  

**Please Check the Medium Which You Will Present at the Lake CityArts Festival—**

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<tr>
<td>Basket</td>
<td>Clay</td>
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<tr>
<td>Mixed Media</td>
<td>Clothing</td>
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<tr>
<td>Drawing</td>
<td>Fabric</td>
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<td>Floral</td>
<td>Glass</td>
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<td>Jewelry</td>
<td>Leather</td>
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<td>Metal</td>
<td>Paper</td>
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<td>Painting</td>
<td>Photography</td>
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<td>Sculpture</td>
<td>Wood</td>
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<td>Other</td>
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**Describe the process and materials used** in making your original works.

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**Location Request:**

- Town Park (Grass)  
- Street Space

**Space number(s)** (See map on web site)  

Note: Reasonable efforts will be made to honor your request, but assignments cannot be guaranteed due to spacing requirements and multiple requests for the same space.

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**Vendor Agreement**

- If accepted for participation in the Arts and Crafts Festival (the “Festival”) presented by the Lake City Arts (“LCA”), Vendor shall abide by all directives, rules and regulations of the LCA and the Town of Lake City, Colorado and agrees to the terms of the Vendor Agreement.  
- Vendor shall offer for sale at the Festival only goods that are handcrafted and of original design (“Works”). No prefabricated items or kits shall be offered for sale at the Festival, and, if Vendor presents for sale any such non-conforming merchandise, Vendor shall be asked to remove such merchandise from the Festival, without refund of any fees. Vendor represents and warrants that it has the right to sell all Works to be offered for sale by it at the Festival.  
- Vendor shall collect and remit to the appropriate authorities all applicable sales tax on each sale of Works (the combined Lake City/Hinsdale County tax is 5.9%). LCA will submit a list of participating vendors to the Town of Lake City, Hinsdale County and Colorado Department of Revenue. LCA requires sales information for its records, the Vendor shall return a completed LCA Tax Information Form to the Festivals information booth at the close of the Festival.  
- Vendor booth location assignments will be announced at 5:00PM Monday at the Town Park. The list of booth location assignments will be posted in the Festival Information Booth for reference by vendors arriving after 5:00 PM Monday. No booth location assignments will be changed. Vendor may not share its assigned booth location with any other vendor.  
- Vendor shall check in at the Festival Information Booth in the Town Park and receive a booth location assignment and Festival information at 8:00 a.m. Tuesday, the day of the Festival.  
- Vendor shall furnish its own display tables, covers, canopies and such other protective and display materials as it deems appropriate. No electric service is available to vendors at the Town Park.  
- Street parking adjacent to the Town Park is restricted during the Festival. After Vendor has unloaded its Works, all Vendor vehicles must be relocated to parking areas outside the restricted area designated by traffic cones. NO EXCEPTIONS.  
- Vendor’s booth shall be open at all times during the Festival. (8:00 AM to 5:00 PM Monday). Volunteers will be available to mind the booth to provide short breaks for Vendor.  
- Vendor shall be solely responsible for security and safekeeping for it booth, Works and other property. LCA provides no security service for the Festival.  
- Vendor assumes all risks associated with its participation in the Festival and shall, at its sole expense provide all liability or other insurance it deems appropriate to protect its interests. Vendor shall indemnify and hold harmless LCA and its officers, directors, agents and volunteers from and against 1) any and all loss of or damage to property or injury (including death) to persons arising out of or relating to Vendor’s participation in the Festival, and 2) any claims of infringement of intellectual property rights with respect to the Works.

- If Vendor is accepted for participation in the Festival, Vendor may cancel its booth reservation before June 16 and receive a refund of its booth reservation fee. No fee refund will be made if notice of cancellation of Vendor’s reservation is received by LCA on or after June 16.

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**Please detach and keep this section**