

## Arts and Crafts Application

# Lake City Arts 43rd Annual



**July 17, 2018**

**Lake City, Colorado**

**9 am to 5 pm**

PO Box 876  
Lake City, CO 81235

(970) 275-3202 (c)  
www.lakecityarts.org

## 2018 Dates and Deadlines

April 30	Application postmark date
May 11	Jury Date
May 15	Notifications mailed
June 18	Cancellation date w/refund
July 16	Early Booth set up  AFTER booth marking is complete  (No evening security provided)
July 17	7:00 am Booth Set-up
July 17	9:00 am Show Opens  5:00 pm Show Ends  Booth check out

**FOOD:** Food will be available for purchase at local restaurants and from food vendors in the Festival.

*HOUSEKEEPING: TOWN ORDINANCES PROHIBIT DOGS IN THE TOWN PARK. SLEEPING IN RVs IS PROHIBITED ON THE STREET. NO PETS ALLOWED IN THE BOOTHS.*

**Lake City weather is unpredictable, so come prepared for hot, cold, wind, snow, rain or other extreme conditions that might affect you or your Works.**

**TENT WEIGHTS ARE HIGHLY RECOMMENDED.**

## 43rd Annual

## Arts and Crafts Festival

**Welcome** to the 43rd Annual Lake City Arts and Crafts Festival. Artisans, both regionally and nationally, exhibit works of original concept, design and creation in all types of media. Held in the local town park, and at Silver and 3rd Streets, the Festival is centrally located in the heart of downtown Lake City.

### REGISTRATION:

The entry fee is \$85.00 for a 12 x 12 booth space and a \$10.00 non-refundable Jury Fee. No shared spaces are permitted. The availability of grass spaces at the park lawn is limited, so register early. Lake City Arts show organizers will determine vendor booth location and assign at early check-in.

Applications must be postmarked on or before April 30th, 2018 to be eligible for the selection process. Notification of acceptance and check in information will be mailed by May 15, 2018.

Return the application form along with your entry fees, four digital pictures depicting your work saved as a JPEG on a CD to the Lake City Arts and Crafts Festival, PO Box 876, Lake City, CO 81235.

Lodging: An accommodations guide for hotels and camping can be obtained through the Lake City Chamber of Commerce. Please call 1-800-569-1874 or visit their website at [www.lakecity.com](http://www.lakecity.com).

**Questions? Contact**

**Peggy Bales**

**[Peggybales1@yahoo.com](mailto:Peggybales1@yahoo.com)**

# 43rd Annual Juried Arts and Craft Festival VENDOR APPLICATION FORM

**Registration Deadline – April 30, 2018**

PLEASE PRINT CLEARLY

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ ZIP \_\_\_\_\_

State \_\_\_\_\_

Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

Sales Tax # (required) \_\_\_\_\_

Vehicle Make/Model \_\_\_\_\_

Vehicle License # \_\_\_\_\_

**By submitting this application form Vendor agrees to all the terms of the following Vendor agreement.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

**BE SURE TO INCLUDE:**

\_\_\_\_\_ Four (4) Digital images of works to be juried saved as JPEG images on a CD

\_\_\_\_\_ Completed application

\_\_\_\_\_ Checks or money orders (no cash) for booth reservation fee payable to Lake City Arts (\$85.00 per booth).

\_\_\_\_\_ Number of booths (if more than one)

\_\_\_\_\_ \$10.00 check or money order (no cash) for Arts and Crafts Jury Fee (non-refundable)

TOTAL AMOUNT ENCLOSED \_\_\_\_\_

Lake City Arts, P.O. Box 876, Lake City, CO 81235

JURY APPLICATION: Submit the attached application form along with four (4) digital photos (JPEG ONLY) on a CD that clearly shows the quality and character of your Works. Name must be printed on CD. Acceptance will be based solely upon LCA's assessment of the quality of the Works and overall balance of goods to be presented at the Festival.

If Vendor is selected, CD will be returned in the Vendor packet to be picked up at the Festival Information Booth the day of show.

PLEASE CHECK THE MEDIUM WHICH YOU WILL PRESENT AT THE LAKE CITY ARTS FESTIVAL - ONE CATEGORY PER ENTRY/BOOTH

- |                   |                   |
|-------------------|-------------------|
| _____ Baskets     | _____ Clay        |
| _____ Mixed Media | _____ Clothing    |
| _____ Drawing     | _____ Fabric      |
| _____ Floral      | _____ Glass       |
| _____ Jewelry     | _____ Leather     |
| _____ Metal       | _____ Paper       |
| _____ Painting    | _____ Photography |
| _____ Sculpture   | _____ Wood        |
| _____ Other       |                   |

DESCRIBE THE PROCESS AND MATERIALS USED IN MAKING YOUR ORIGINAL WORKS.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## VENDOR AGREEMENT

- If accepted for participation in the Arts and Crafts Festival (the "Festival") presented by Lake City Arts ("LCA"), Vendor shall abide by this vendor agreement and all directives, rules and regulations of LCA and the Town of Lake City, Colorado.
- **No prefabricated Vendor's items or kits shall be offered for sale at the Festival, and, if Vendor presents for sale any such non-conforming merchandise, Vendor may be asked to remove such merchandise from the Festival, without refund of any fees. Vendor represents and warrants that it has the right to sell all Works to be offered for sale by it at the Festival.**
- Vendor shall collect and remit to the appropriate authorities all applicable sales tax on each sale of Works (the combined Lake City/Hinsdale County/CO State tax is 7.9%). LCA will submit a list of participating vendors to the Town of Lake City, Hinsdale County and Colorado Department of Revenue. LCA requires sales information for its records: the Vendor shall return a completed LCA Tax Information Form to the Festivals information booth at the close of the Festival.
- Vendor booth location assignments will be posted Monday evening at the Town Park after vendor spaces have been marked and numbered. No booth location assignments will be changed. Vendor may not share its assigned booth location with any other vendor.
- Vendor shall check in at the Festival Information Booth in the Town Park and receive a booth location assignment and Festival information packet at 8:00 a.m. Tuesday, the day of the Festival.
- Vendor shall furnish its own display tables, covers, canopies and such other protective and display materials as it deems appropriate. No electric service is available to vendors at the Town Park.
- Street parking adjacent to the Town Park is restricted during the Festival. After Vendor has unloaded its Works, all Vendor vehicles must be relocated to parking areas outside the restricted area designated by traffic cones. NO EXCEPTIONS.
- Vendor's booth shall be open at all times during the Festival. (9:00 AM to 5:00 PM Tuesday). Volunteers will be available to mind the booth to provide short breaks for Vendor.
- Vendor shall be solely responsible for security and safekeeping for its booth, Works and other property. LCA provides no security service for the Festival.
- Vendor assumes all risks associated with its participation in the Festival and shall, at its sole expense provide all liability or other insurance it deems appropriate to protect its interests. **Vendor shall indemnify and hold harmless LCA and its officers, directors, agents and volunteers from and against 1) any and all loss of or damage to property or injury (including death) to persons arising out of or relating to Vendor's participation in the Festival, and 2) any claims of infringement of intellectual property rights with respect to the Works.**
- If Vendor is accepted for participation in the Festival, Vendor may cancel its booth reservation before June 18 and receive a refund of its booth reservation fee. No fee refund will be made if notice of cancellation of Vendor's reservation is received by LCA on or after June 18

***Please make a copy of this section  
for your records.***