

19th Annual Arts and Crafts Festival

Welcome to the 19th Annual Lake City September Arts and Crafts Festival. Artisans, both regionally and nationally, exhibit Works of original concept, design and creation in all types of media. Held in the city park, at Silver and 3rd Streets, the Festival is centrally located in the heart of downtown Lake City.

Registration:

The entry fee is \$55.00 for a 12 x 12 booth space. No shared spaces. Grassy spaces are very limited. Please indicate if your set up **REQUIRES** a grassy area. We will try to accommodate your requests; we cannot guarantee the same place as last year.

Applications must be postmarked on or before August 23rd, 2010 to be eligible for the show. Notification of acceptance and check-in information will be postmarked by August 28, 2010.

Due to limited spaces, registration fees will not be refunded after September 1, 2010.

Return the application form along with your entry fee, and a SASE #10 business envelope with correct postage to the **Lake City Arts and Crafts Festival, P.O. Box 1147, Lake City, CO 81235.**

LODGING: An accommodations guide for hotels and camping can be obtained through the Lake City Chamber of Commerce, www.lakecityco.com. or 1-800-569-1874.

Questions? Contact Laura Sharpe at 970-944-2484 or e-mail jlsharpe@centurytel.net.

2010 Dates and Deadlines

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|--------------|--|
| August 23 | Application postmark date |
| August 28 | Notifications mailed out |
| September 1 | Cancellation date w/refund |
| September 11 | 8:00am Booth set-up |
| September 11 | 10:00am Show Opens
4:00pm Show Ends |

FOOD: Food will be available for purchase at local restaurants and from food vendors in the Festival.

JULY SHOW: Our 36th Annual July Arts and Crafts Festival will be held on July 19, 2011. The booth space fee is \$75.00 plus a \$10 non-refundable Jury Fee. You may inquire about the Festival at the Festival Information Booth.

HOUSEKEEPING: TOWN ORDINANCES PROHIBIT DOGS IN THE CITY PARK AND SLEEPING IN RV'S ON CITY STREETS.

Lake City's Weather is unpredictable, so come prepared for hot, cold, windy, snow, rain or other extreme conditions that might affect you or your Works. TENT WEIGHTS ARE HIGHLY RECOMMENDED!



Lake City
Arts and Crafts
P.O. Box 1147
Lake City, Co 81235

ARTS AND CRAFTS APPLICATION 19TH ANNUAL LAKE CITY ARTS AND CRAFTS FESTIVAL
SEPTEMBER 11, 2010

Application Deadline: August 23rd, 2010 (Postmarked date)

Fees: Arts & Crafts Booth Space Fee \$55

~Arts and Crafts Application~
**The Lake City
Community Arts
Center**

19th Annual September



**September 11,
2010**

10am to 4pm

P.O. Box 1147
Lake City, CO 81235
(970) 944-2706
www.lakecityarts.org

APPLICATION FORM

Registration Deadline = August 23, Postmark

PLEASE PRINT CLEARLY

Name _____

Business Name _____

Address _____

City _____

State _____ Zip _____

Phone _____

E-mail _____

Sales Tax # (required) _____

Vehicle Make/Model _____

Vehicle License number _____

By submitting this application form Vendor consents to all the terms in the Vendor Agreement, and represents and warrants to the Lake City Community Arts Center (the "LCCAC") that all goods that will be offered for sale by Vendor ("Works") shall be of original design and concept, and hand crafted.

Signature _____

Date _____

****Make sure you return the following:****

This application form, signed and dated

Check or money order (no cash) made payable to the LCCAC

_____ \$55 Booth Space Fee (per booth)

SASE (#10 envelope) w/correct postage

Total amount enclosed _____

Describe the process and materials used in making your Works. Be concise.

SPECIAL NOTES/REQUESTS

MY BOOTH REQUIRES A GRASSY SPOT
!! NOTE: FIRST COME FIRST SERVE ON GRASSY SPOTS. WE CANNOT FIT EVERYONE ONTO A GRASSY SPOT !!

*****Please choose one of the following*****

- MAIL NEXT YEAR'S APPLICATION
- E-MAIL NEXT YEAR'S APPLICATION
Requires ADOBE ACROBAT to open

Please check the medium which you will present at the Lake City Arts and Crafts Festival.

- Baskets
- Combined categories
- Drawing
- Floral
- Jewelry (non-metal)
- Leather
- Painting
- Sculpture
- Other _____
- Clay
- Clothing
- Fabric
- Glass
- Jewelry (metal)
- Metal
- Photography
- Wood

VENDOR AGREEMENT:

• Vendor agrees to abide by the terms of this Vendor Agreement and the directives, rules and regulations of the LCCAC, the Lake City Arts and Crafts Festival (the "Festival") and the Town of Lake City.

• Vendor shall offer for sales only Works that are hand-crafted and of original design. **No prefabricated items or kits shall be sold at the Festival, and if Vendor presents such non-conforming materials, he/she will be asked to remove such materials from the Festival without refund of any fees.**

• Vendor shall collect and remit 7.9% tax on each sale of Vendor's Works, to the appropriate government agencies. The LCCAC will submit a list of vendors to the Colorado Department of Revenue. Vendor must return the tax information sheet to the Festival Information Booth before leaving the show. LCCAC requires sales information for its own records.

• Vendors must furnish his/her own display tables, covers, canopy, and protective materials and equipment. **NO electricity is available.**

• Vendor shall check in at the Festival Information Booth in the city park and receive a space assignment on **Saturday, September 11th, at 8:00am.**

• No fees will be refunded after September 1st once Vendor has been accepted to the Festival.

• After Vendor has unloaded his/her Works, all Vendor's vehicles **MUST** be moved away from the city park. **NO EXCEPTIONS.**

• Vendor's booths shall be opened at all times during the Festival's hours of operation. Volunteers will be available during the Festival to provide short breaks for Vendor.

• Vendor is responsible for security for his/her display and Works at all time. LCCAC provides no security for Vendors or the Festival.

• Vendor assumes all risks associated with his/her participation in the Festival and shall procure any liability or other insurance it deems appropriate to protect its interest. Vendor shall indemnify and hold harmless LCCAC and its volunteers from and against 1) any and all loss of or damage to property or injury (including death) to persons arising out of or relating to Vendor's participation in the Festival and 2) any claims of infringement of any intellectual property rights in and to the Works.

• Absolutely no booth space assignments will be made prior to 8:00AM, Saturday, and no space assignments will be changed. Vendor shall not share an assigned space with any other Vendor.