

## 21st Annual Arts and Crafts Festival

Welcome to the 21st Annual Lake City September Arts and Crafts Festival. Artisans, both regionally and nationally, exhibit Works of original concept, design and creation in all types of media. Held in the city park, at Silver and 3rd Streets, the Festival is centrally located in the heart of downtown Lake City.

### Registration:

The entry fee is \$55.00 for a 12 x 12 booth space. No shared spaces. Grassy spaces are very limited. Please indicate if your set up **REQUIRES** a grassy area. We will try to accommodate your requests; we cannot guarantee the same place as last year.

Applications must be postmarked on or before August 25th, 2012 to be eligible for the show. Notification of acceptance and check-in information will be postmarked by August 27, 2012.

Due to limited spaces, registration fees will not be refunded after September 1, 2012.

Return the application form along with your entry fee, and a **SASE #10 business envelope with correct postage** to the **Lake City Arts and Crafts Festival, P.O. Box 1147, Lake City, CO 81235.**

**LODGING:** An accommodations guide for hotels and camping can be obtained through the Lake City Chamber of Commerce, [www.lakecity.com](http://www.lakecity.com) or 1-800-569-1874.

Questions? Contact  
Kerry Coy at [kerrycoy@aol.com](mailto:kerrycoy@aol.com) or  
Laura Sharpe at [jlsharpe@centurytel.net](mailto:jlsharpe@centurytel.net).

## 2012 Dates and Deadlines

- August 25 Application postmark date
- August 27 Notifications mailed out
- Sept. 1 Cancellation date w/refund
- Sept. 7 5:00pm Early Booth set-up  
**(No evening security provided)**
- Sept. 8 8am Booth set-up
- Sept. 8 10:00am Show Opens  
4:00pm Show Ends  
Booth check out

**FOOD:** Food will be available for purchase at local restaurants and from food vendors in the Festival.

**JULY SHOW:** Our 38th Annual July Arts and Crafts Festival will be held on July 16, 2013. The booth space fee is \$85.00 plus a \$10 non-refundable Jury Fee. You may inquire about the Festival at the Festival Information Booth.

**HOUSEKEEPING: TOWN ORDINANCES PROHIBIT DOGS IN THE CITY PARK AND SLEEPING IN RV'S ON CITY STREETS. NO PETS ARE ALLOWED IN THE BOOTHS**

Lake City's Weather is unpredictable, so come prepared for hot, cold, windy, snow, rain or other extreme conditions that might affect you or your Works. **TENT WEIGHTS ARE HIGHLY RECOMMENDED!**

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Lake City  
Arts and Crafts  
P.O. Box 1147  
Lake City, Co 81235

ARTS AND CRAFTS APPLICATION 20TH ANNUAL LAKE CITY FALL ARTS AND CRAFTS FESTIVAL  
SEPTEMBER 8, 2012

Application Deadline: August 25th, 2012 (Postmarked date)

Fees: Arts & Crafts Booth Space Fee \$55

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~Arts and Crafts Application~

## The Lake City Arts Center

# 21st Annual September



September 8, 2012  
Lake City, Colorado

10am to 4pm

P.O. Box 1147  
Lake City, CO 81235  
(970) 944-2706  
[www.lakecityarts.org](http://www.lakecityarts.org)

# APPLICATION FORM

Registration Deadline = August 25, Postmark  
PLEASE PRINT CLEARLY

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Sales Tax # (required) \_\_\_\_\_

Vehicle Make/Model \_\_\_\_\_

Vehicle License number \_\_\_\_\_

By submitting this application form Vendor consents to all the terms in the Vendor Agreement, and represents and warrants to the Lake City Community Arts Center (the "LCCAC") that all goods that will be offered for sale by Vendor ("Works") shall be of original design and concept, and hand crafted.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**\*\*\*MAKE SURE YOU RETURN THE FOLLOWING:\*\*\***

This application form, signed and dated

Check or money order (no cash) made payable to the LCCAC

\_\_\_\_\_ \$55 Booth Space Fee (per booth)

SASE (#10 envelope) w/correct postage

Total amount enclosed \_\_\_\_\_

Describe the process and materials used in making your Works. Be concise. Attach additional notes if needed.

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\_\_\_\_\_  
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### SPECIAL NOTES/REQUESTS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MY BOOTH REQUIRES A GRASSY SPOT !! NOTE: FIRST COME FIRST SERVE ON GRASSY SPOTS. WE CANNOT FIT EVERYONE ONTO A GRASSY SPOT !!**

**\*\*\*\*\*NEXT YEAR'S APPLICATION WILL BE E-MAILED TO YOU OR YOU CAN DOWNLOAD AND PRINT FROM OUR WEBSITE, [www.lakecityarts.org](http://www.lakecityarts.org)**

**\*\*\*Requires ADOBE ACROBAT to open\*\*\***

Please check the medium which you will present at the Lake City Arts and Crafts Festival.

- |                                       |                                      |
|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Baskets      | <input type="checkbox"/> Clay        |
| <input type="checkbox"/> Mixed Medium | <input type="checkbox"/> Clothing    |
| <input type="checkbox"/> Drawing      | <input type="checkbox"/> Fabric      |
| <input type="checkbox"/> Floral       | <input type="checkbox"/> Glass       |
| <input type="checkbox"/> Jewelry      | <input type="checkbox"/> Leather     |
| <input type="checkbox"/> Metal        | <input type="checkbox"/> Paper       |
| <input type="checkbox"/> Painting     | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Sculpture    | <input type="checkbox"/> Wood        |
| Other _____                           |                                      |

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### VENDOR AGREEMENT:

• Vendor agrees to abide by the terms of this Vendor Agreement and the directives, rules and regulations of the LCCAC, the Lake City Arts and Crafts Festival (the "Festival") and the Town of Lake City.

• Vendor shall offer for sales only Works that are hand-crafted and of original design. No pre-fabricated items or kits shall be sold at the Festival, and if Vendor presents such non-conforming materials, he/she will be asked to remove such materials from the Festival without refund of any fees.

• Vendor shall collect and remit 7.9% tax on each sale of Vendor's Works, to the appropriate government agencies. The LCCAC will submit a list of vendors to the Colorado Department of Revenue. Vendor must return the tax information sheet to the Festival Information Booth before leaving the show. LCCAC requires sales information for its own records.

• Vendors must furnish his/her own display tables, covers, canopy, and protective materials and equipment. NO electricity is available.

• Vendor shall check in at the Festival Information Booth in the city park and receive a space assignment and packet information on **Saturday, September 8th, at 8:00am.**

• No fees will be refunded after September 1st once Vendor has been accepted to the Festival.

• After Vendor has unloaded his/her Works, all Vendor's vehicles **MUST** be moved away from the city park. **NO EXCEPTIONS.**

• Vendor's booths shall be opened at all times during the Festival's hours of operation. Volunteers will be available during the Festival to provide short breaks for Vendor.

• Vendor is responsible for security for his/her display and Works at all time. LCCAC provides no security for Vendors or the Festival.

• Vendor assumes all risks associated with his/her participation in the Festival and shall procure any liability or other insurance it deems appropriate to protect its interest. Vendor shall indemnify and hold harmless LCCAC and its volunteers from and against 1) any and all loss of or damage to property or injury (including death) to persons arising out of or relating to Vendor's participation in the Festival and 2) any claims of infringement of any intellectual property rights in and to the Works.

• Absolutely no booth space assignments will be made prior to 5:00PM Friday evening, and no space assignments will be changed. A list of booth space assignments will be posted at the Festival Information Booth for Vendors arriving after 5:00PM Friday. Vendor shall not share an assigned space with any other Vendor.

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