

37th Annual Arts and Crafts Festival

Welcome to the 37th Annual Lake City Arts and Crafts Festival. Artisans, both regionally and nationally, exhibit Works of original concept, design and creation in all types of media. Held in the local city park, at Silver and 3rd Streets, the Festival is centrally located in the heart of downtown Lake City.

Registration:

The entry fee is \$75.00 for a 12 x 12 booth space, and a \$10 Non-refundable Jury Fee. No shared spaces. **Grassy spaces are very limited.** Please indicate if your set up **REQUIRES** a grassy area. We will try to accommodate your requests; we cannot guarantee the same place as last year.

Applications must be postmarked on or before April 20th to be eligible for the selection process. Notification of acceptance and check-in information will be postmarked by May 7, 2012.

Return the application form along with your entry fees, your **4 slides or 4 digital pictures, saved as a jpeg file on a CD**, depicting your work, and **a SASE #10 business envelope with correct postage for slides or a 5x8 envelope with correct postage for CD**, to the Lake City Arts and Crafts Festival, P.O. Box 1147, Lake City, CO 81235.

LODGING: An accommodations guide for hotels and camping can be obtained through the Lake City Chamber of Commerce, www.lakecity.com. or 1-800-569-1874.

Questions? Contact
Kerry Coy at kerrycoy@aol.com or
Laura Sharpe at jlsharpe@centurytel.net.

2012 Dates and Deadlines

- April 20 Application postmark date
- May 7 Notifications mailed out
- June 17 Cancellation date w/refund
- July 16 6:00pm Early Booth set-up
(No evening security provided)
- July 17 7:00am Booth set-up
- July 17 9:00am Show Opens
5:00pm Show Ends
Booth check out

FOOD: Food will be available for purchase at local restaurants and from food vendors in the Festival.

SEPTEMBER SHOW: Our 21st Annual September Arts and Crafts Festival will be held on Saturday, September 8th. The booth space fee is \$55.00. You may register for the September event by downloading the app on our website at www.lakecityarts.org
The September event is not juried.

HOUSEKEEPING: TOWN ORDINANCES PROHIBIT DOGS IN THE CITY PARK AND SLEEPING IN RV'S ON CITY STREETS. NO PETS ALLOWED IN THE BOOTHS.

Lake City's Weather is unpredictable, so come prepared for hot, cold, windy, snow, rain or other extreme conditions that might affect you or your Works. **TENT WEIGHTS ARE HIGHLY RECOMMENDED!**

Detach and keep this section



Lake City
Arts and Crafts
P.O. Box 1147
Lake City, Co 81235

ARTS AND CRAFTS APPLICATION 37TH ANNUAL LAKE CITY ARTS AND CRAFTS FESTIVAL
JULY 17, 2012

Application Deadline: April 20th, 2012 (Postmarked date)
Fees: Arts & Crafts Booth Space Fee \$75 Jury Fee \$10
Please detach and mail this section

~Arts and Crafts Application~

The Lake City Arts Center

37th Annual



July 17, 2012
Lake City, Colorado

9am to 5pm

P.O. Box 1147
Lake City, CO 81235
(970) 944-2706
www.lakecityarts.org

APPLICATION FORM

Registration Deadline = April 20, Postmark

PLEASE PRINT CLEARLY

Name _____

Business Name _____

Address _____

City _____

State _____ Zip _____

Phone _____

E-Mail _____

Sales Tax # (required) _____

Vehicle Make/Model _____

Vehicle License number _____

By submitting this application form Vendor consents to all the terms in the Vendor Agreement, and represents and warrants to the Lake City Community Arts Center (the "LCCAC") that all goods that will be offered for sale by Vendor ("Works") shall be of original design and concept, and hand crafted.

Signature _____

Date _____

****MAKE SURE YOU RETURN THE FOLLOWING:****

- This application form, signed and dated
- Checks or money orders (no cash) made payable to the LCCAC

(*****2 SEPARATE CHECKS*****)

- _____ \$10 Art and Crafts Jury Fee (non-refundable)
- _____ \$75 Booth Space Fee (per booth)

- SASE (#10 envelope) w/correct postage for slides or 5x8 envelope for CD w/correct postage
- 4 Slides in plastic sleeves or 4 digital photos saved as a jpeg file on a CD in appropriate case

Total amount enclosed _____

Describe the process and materials used in making your Works. Be concise. Attach additional notes if needed.

SPECIAL NOTES/REQUESTS

MY BOOTH REQUIRES A GRASSY SPOT!!! NOTE: FIRST COME FIRST SERVE ON GRASSY SPOTS.

WE CANNOT FIT EVERYONE INTO A GRASSY SPOT!!!

******NEXT YEAR'S APPLICATION WILL BE E-MAILED TO YOU OR YOU CAN DOWNLOAD AND PRINT FROM OUR**

WEBSITE AT www.lakecityarts.org Requires ADOBE ACROBAT to open****

Please check the medium which you will present at the Lake City Arts and Crafts Festival. Medium can be mixed but only 1 entry allowed.

- | | |
|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Baskets | <input type="checkbox"/> Clay |
| <input type="checkbox"/> Mixed Medium | <input type="checkbox"/> Clothing |
| <input type="checkbox"/> Drawing | <input type="checkbox"/> Fabric |
| <input type="checkbox"/> Floral | <input type="checkbox"/> Glass |
| <input type="checkbox"/> Jewelry | <input type="checkbox"/> Leather |
| <input type="checkbox"/> Metal | <input type="checkbox"/> Paper |
| <input type="checkbox"/> Painting | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Sculpture | <input type="checkbox"/> Wood |
| Other _____ | |

Detach and mail this section

Detach and keep this section

VENDOR AGREEMENT:

- Vendor agrees to abide by the terms of this Vendor Agreement and the directives, rules and regulations of the LCCAC, the Lake City Arts and Crafts Festival (the "Festival") and the Town of Lake City.
- Vendor shall offer for sales only Works that are hand-crafted and of original design. No prefabricated items or kits shall be sold at the Festival, and if Vendor presents such non-conforming materials, he/she will be asked to remove such materials from the Festival without refund of any fees.
- Vendor shall collect and remit 7.9% tax on each sale of Vendor's Works, to the appropriate government agencies. The LCCAC will submit a list of vendors to the Colorado Department of Revenue. Vendor must return the tax information sheet to the Festival Information Booth before leaving the show. LCCAC requires sales information for its own records.
- Vendor shall check in at the Festival Information Booth in the city park and may receive a space assignment during one of the following periods:
Monday, July 16, from 6:00 - 7:30 pm.
Tuesday, July 17, after 7:00 am.
- Absolutely no booth space assignments will be made prior to 6:00PM Monday evening, and no space assignments will be changed. A list of booth space assignments will be posted at the Festival Information Booth for Vendors arriving after 7:30PM Monday. **If Vendor arrives after 7:30PM on Monday, he/she shall check in at the Festival Information Booth before the Festival's 9:00AM opening on Tuesday to get their packet.** Vendor shall not share an assigned space with any other Vendor.

- **No fees will be refunded after June 17th once Vendor has been accepted to the Festival.**
- After Vendor has unloaded his/her Works, all Vendor's vehicles **MUST** be moved away from the city park. **NO EXCEPTIONS.**
- Vendor's booths shall be opened at all times during the Festival's hours of operation. Volunteers will be available during the Festival to provide short breaks for Vendor.
- Vendor is responsible for security for his/her display and Works at all time. LCCAC provides no security for vendors or the Festival.
- Vendor assumes all risks associated with his/her participation in the Festival and shall procure any liability or other insurance it deems appropriate to protect its interest. Vendor shall indemnify and hold harmless LCCAC and its volunteers from and against 1) any and all loss of or damage to property or injury (including death) to persons arising out of or relating to Vendor's participation in the Festival and 2) any claims of infringement of any intellectual property rights in and to the Works.

- Vendors must furnish his/her own display tables, covers, canopy, and protective materials and equipment. **NO electricity is available.**

APPLICATION: Submit the attached application form, along with slides or digital photos that **clearly** show the quality and character of your Works. Provide up to **4 slides or 4 digital photos only, and NO BOOTH SHOTS, please.** All Works to be sold **MUST BE REPRESENTED** in your slides or digital photos. ***Each slide must have your name on it and an arrow indicating "top."*** Name must be printed on CD. Acceptance will be based upon LCCAC's assessment of the quality of the Works and overall balance of goods to be presented at the Festival.